## Call for Exhibitors for the 2025 International Technical Exhibition of Medical Imaging

The International Technical Exhibition of Medical Imaging (ITEM) is one of the main events of the Japan Radiology Congress (JRC), an annual scientific meeting and exhibition, and is the largest medical imaging equipment exhibition in Japan. The outline for JRC2025 has been finalised and the call for exhibitors for ITEM2025 is open from today.

Please note that the application process has been changed to a web-based system from ITEM2024, so please refer to the relevant explanation.

We look forward to welcoming a large number of exhibitors.

### Notes

### **Academic Conference**

Main Theme : Radiology for Everyone

#### The 84th Annual Meeting of the Japan Radiological Society

Chairman: Kei Takase/Tohoku University Dates: Thursday 10 - Sunday 13 April 2025 Venue: Pacifico Yokohama, Conference Centre, Annex Hall and web congresses

#### 81st Annual Meeting of the Japanese Society of Radiological Technology

President: Hideyuki Iwanaga/The University of Tokyo Dates: Thursday 10 - Sunday 13 April 2025 Venue: Pacifico Yokohama, Conference Centre, Annex Hall and web congresses

### 129th Annual Meeting of the Japanese Society of Medical Physics

President: Tomonori Isobe/University of Tsukuba Dates: Thursday 10 - Sunday 13 April 2025 Venue: Pacifico Yokohama Conference Centre and on the web congresses

# 2025 International Technical Exhibition of Medical Imaging, Pacifico Yokohama + ITEM-WEB

Dates: Friday 11 ~ Sunday 13 April, 2025 The web session: To be Confirmed
Venue: Pacifico Yokohama Exhibition Hall A (part), B, C, D Total: 18,400 m2
Address: 1-1-1 Minato Mirai, Nishi-ku, Yokohama 220-0012
Move-in/set-up: Monday 7 ~ Thursday 10 April, 2025
Removal: Sunday 13 ~ Monday 14 April, 2025

Exhibitor fees (1) Pacifico Yokohama

Price list (incl. consumption tax)

Booth type		Booth standard	JIRA member prices*	Non-member price
Space delivery (Unit: m2)	L	300, 400, 500, 600, 700,800	JPY42,350/m2	JPY63,525/m2
	М	40, 60, 80, 100, 120,160, 200, 240		
Basic booth (with basic decoration)	Booth A	W ca. 3m x D ca. 3m	JPY433,510/ booth	JPY650,265/ booth
	Booth B	W ca. 3m x D ca. 2m	JPY301,620/ booth	JPY452,430/ booth
Outdoor vehicle display		Per company per vehicle	JPY106,040/3 days	JPY159,060/3 days
Additional corner booth fee (per corner)		Space transfer M, L Basic booth A, B	JPY 15,400 JPY 7,700	JPY 22,000 JPY 11,000

Note: For applications of 700 m2 or more, please indicate your preferred size.

In the event that the requested area cannot be provided due to application conditions, we will consult with you separately.

(2) Pacifico Yokohama + ITEM-WEB

If you exhibit at Pacifico Yokohama, you can also exhibit on the web for free. (Exhibiting on the web alone will not be accepted).

### Notes.

(1) To apply for the Japan Industries Association of Radiological Systems (JIRA) member price (\*) stated in the exhibition fee, you must be a member of JIRA six months prior to the exhibition and at the time of the exhibition.

For membership registration, please apply to the Japan Industries Association of Radiological Systems listed in the 'Contact for enquiries about the exhibition' section.

- (2) No changes to booth categories, increase or decrease in area, etc., are permitted after notification of the booth decision.
- (3) It is forbidden to transfer or sublet all or part of the allocated booths to third parties.
- (4) Please refer to the section 'Cancellation after application' for information on cancelling an exhibition.
- (5) This is an exhibition attached to an academic conference for professionals in the fields of medicine, dentistry and pharmacy, with the aim of improving and developing science and technology. Exhibitors who aim to promote science, technology or industry to the general public (companies), or to provide information on medical equipment, may be refused. Exhibitors whose business products only deal with used medical equipment or whose activities are deemed incompatible with the purpose of the exhibition may be refused.
- (6) All foundation booths with foundation decoration will use system panels, with a height of 2.7m for both A and B booths. For details, please refer to the attached shape drawing.
- (7) Please refer to the exhibition guidelines to be issued at a later date regarding height restrictions for space booths.
- (8) In addition to the exhibition fee, electrical installation and electricity usage fees will be charged.

### Exhibit areas for related medical societies and medical research facilities

- (1) An exhibition corner is available for related medical societies and medical research facilities only, in accordance with the aims of the Japan Radiology Society (JRC), for a fee.
- (2) The standard size is W2m x D1.5m, with power sockets, signboards, desks and chairs as specified.
- (3) The exhibition fee is JPY102,630 (including consumption tax).
- (4) The exhibition will be set up in a dedicated corner (please contact us for details).
- (5) Exhibitors who do not meet the objectives of the event may be refused. Please understand.

### Joint exhibiting

- (1) Joint exhibiting by several exhibitors is permitted at the exhibition.
- (2) Exhibitors who are members, non-members or a combination of members and non-members of the Japan Industries Association of Radiological Systems may jointly exhibit with other exhibitors. Up to five companies, including the organising company, may jointly exhibit with a combination of members and non-members of the Japan Industries Association of Radiological Systems. Please indicate the organising company and the allocation of the exhibition fee in the appropriate boxes on the web application form.

If a member and a non-member jointly exhibit, the exhibition fee and the order in which booths are drawn will be determined by the non-member.

- (3) Once notification has been given of the number of booths allocated, changes such as an increase or decrease in the number of co-exhibitors are not permitted.
- (4) Note. (3) applies also to joint exhibitors. Please apply after careful consideration.

# How to apply to exhibit

- (1) Only web-based applications are accepted. The procedure is as follows.
- (2) Click on the 'ITEM2025 Exhibit Application Button' on the JRC website.
- (3) Fill in or modify the required information on the application page and click the application button. Please note that an acceptance email will be sent to your registered email address.

# Exhibitor application deadline (to be strictly observed) Friday, 13 September, 2024

# Exhibition briefing and booth allocation lot drawing

- (1) The exhibition briefing and booth allocation lot drawing are scheduled for 18 November 2024. Exhibitor applicants will be informed separately.
- (2) Notification of the lottery and the decision on the number of booths (size of exhibition booths) for each company that has applied, the venue plan and booth allocation will be sent by email by 18 October 2024 (Friday).
- (3) Please download and print the documents from the website provided in the email.

## **Exhibition fees Request**

An invoice will be sent together with the notification of the finalisation of booths (size and location). (scheduled for late November).

Please transfer the determined exhibition fee to the bank account indicated on the invoice by the deadline below. Failure to make payment by the deadline may result in the cancellation of the exhibition.

# Deadline for payment of exhibition fee (to be strictly observed) <u>Friday, 31 January 2025</u>

## Cancellation after applying to exhibit

If you cancel your application to exhibit for personal reasons after midnight on the day following the application deadline, the following cancellation fees will be payable.

- 1) From 14 September to 31 October 2024: 20% of the determined exhibition fee
- 2) From 1 November to 17 November 2024: 50% of the determined exhibition fee
- 3) From 18 November 2024 onwards: Full amount of the determined exhibition fee

### Measures to be taken if exhibitions are cancelled due to natural disasters, etc.

If the organiser (Japan Radiology Congress) considers it difficult to hold the exhibition due to the occurrence of a natural disaster or a large-scale epidemic of an infectious disease, the exhibition fee will be refunded after deducting the necessary expenses, taking into account the situation at the time of cancellation.

### Enquiries about the exhibition

 For information on exhibition fees and applications Japan Radiology Congress Secretariat TEL: +81 (0)3 3518 6111

Masahiko Takeshima E-mail: jrc-item@j-rc.org

(2) For information on exhibition practices and JIRA membership registration Japan Industries Association of Radiological Systems

Secretary General Exhibition Secretariat TEL: +81 (0)3 3816 3450

Masaaki Otsuka Hiromi Maekawa E-mail: item@jira-net.or.jp

#JIRA membership registration application Japan Industries Association of Radiological Systems https://www.jira-net.or.jp/cgi-bin/jira\_mailform.cgi?page=26

## Others

- (1) Please note that if the total area of applications exceeds the effective area of the venue, member companies of the Japan Industries Association of Radiological Systems will be given top priority and adjustments will be made taking into account the area of each company's application, past performance and other factors.
- (2) Applications to exhibit through agents or contractors of exhibiting companies will not be accepted.
- (3) Payment of the following expenses related to the exhibition cannot be made through agents or contractors of the exhibiting company.
  - Electricity and overtime charges for the use of the exhibition hall.
  - Automatic fire alarm installation fees
  - Anchor bolt usage fees (including repair costs)
  - Additional display boards and exhibitor cards for unapproved medicinal products - Additional work cards, etc.
- (4) The method and duration of the exhibition may be subject to change depending on the circumstances.

### **Schedule summary**

(1) Pacifico Yokohama Exhibition

Item	Due date	
ITEM 2024 Call for Exhibitions	Tuesday 16 July, 2024	
Deadline for exhibitor applications	Friday 13 September, 2024	
Call for participation in exhibition briefing	Friday, 18 October 2024	
Deadline for applications for participation in exhibition briefing	Friday, 8 November 2024	
sessions	Filday, 8 November 2024	
Exhibition briefing and lottery*	Monday, 18 November 2024	
Notification of booth allocation (size and location of exhibition	Late November 2024	
booths) and invoices sent	Late November 2024	
Deadline for payment of exhibition fees	Friday, 31 January 2025	

\*The exhibition briefing and booth allocation draw will be held at 13:00 in the Nihonbashi Life Science Hub. Details will be sent by email at a later date.

### (2) ITEM-WEB

Explanation of implementation guidelines will be given at the exhibition briefing and lottery in November.

### Attachment:

### Specification drawing for foundation booths

